Thank you for participating in today’s meeting. The Public Works Technical Advisory Committee encourages public participation and invites you to comment on agenda items.

MEETINGS: Regular Meetings of the Public Works Technical Advisory Committee are held on the third Monday of each month at 12:00 PM at the Monrovia Community Center – 119 W. Palm Ave., Monrovia, CA 91016. The Public Works Technical Advisory Committee agenda packet is available at the San Gabriel Valley Council of Government’s (SGVCOG) Office, 1000 South Fremont Avenue, Suite 10210, Alhambra, CA, and on the website, www.sgvcog.org. Copies are available via email upon request (sgv@sgvcog.org). Documents distributed to a majority of the Committee after the posting will be available for review in the SGVCOG office and on the SGVCOG website. Your attendance at this public meeting may result in the recording of your voice.

PUBLIC PARTICIPATION: Your participation is welcomed and invited at all Public Works Technical Advisory Committee meetings. Time is reserved at each meeting for those who wish to address the Board. SGVCOG requests that persons addressing the Committee refrain from making personal, slanderous, profane, or disruptive remarks.

TO ADDRESS THE PUBLIC WORKS TECHNICAL ADVISORY COMMITTEE: At a regular meeting, the public may comment on any matter within the jurisdiction of the Committee during the public comment period and may also comment on any agenda item at the time it is discussed. At a special meeting, the public may only comment on items that are on the agenda. Members of the public wishing to speak are asked to complete a comment card or simply rise to be recognized when the Chair asks for public comments to speak. We ask that members of the public state their name for the record and keep their remarks brief. If several persons wish to address the Committee on a single item, the Chair may impose a time limit on individual remarks at the beginning of discussion. The Public Works Technical Advisory Committee may not discuss or vote on items not on the agenda.

AGENDA ITEMS: The Agenda contains the regular order of business of the Public Works Technical Advisory Committee. Items on the Agenda have generally been reviewed and investigated by the staff in advance of the meeting so that the Committee can be fully informed about a matter before making its decision.

CONSENT CALENDAR: Items listed on the Consent Calendar are considered to be routine and will be acted upon by one motion. There will be no separate discussion on these items unless a Committee member or citizen so requests. In this event, the item will be removed from the Consent Calendar and considered after the Consent Calendar. If you would like an item on the Consent Calendar discussed, simply tell Staff or a member of the Public Works Technical Advisory Committee.
*MEETING MODIFICATIONS DUE TO THE STATE AND LOCAL STATE OF EMERGENCY RESULTING FROM THE THREAT OF COVID-19: On March 17, 2020, Governor Gavin Newsom issued Executive Order N-29-20 authorizing a local legislative body to hold public meetings via teleconferencing and allows for members of the public to observe and address the meeting telephonically or electronically to promote social distancing due to the state and local State of Emergency resulting from the threat of the Novel Coronavirus (COVID-19).

To follow the new Order issued by the Governor and ensure the safety of Board Members and staff for the purpose of limiting the risk of COVID-19, in-person public participation at the Public Works Technical Advisory Committee meeting scheduled for September 21, 2020 at 12:00pm will not be allowed. Members of the public may view the meeting live at https://youtu.be/VXEc-soZl4A.

Submission of Public Comments: For those wishing to make public comments on agenda and non-agenda items you may submit comments via email or by phone.

- **Email:** Please submit via email your public comment to SGVCOG Management Analyst, Alexander Fung (afung@sgvcog.org), at least 1 hour prior to the scheduled meeting time. Please indicate in the Subject Line of the email “FOR PUBLIC COMMENT.” Emailed public comments will be part of the recorded meeting minutes but will not be read aloud. A copy of all public comments will be forwarded to the Committee.

- **Phone:** Please email your name and phone number to SGVCOG Management Analyst, Alexander Fung (afung@sgvcog.org), at least 1 hour prior to the scheduled meeting time for the specific agenda item you wish to provide public comment on. Please indicate in the Subject Line of the email “FOR PUBLIC COMMENT.” You will be called on the phone number provided at the appropriate time, either during general public comment or specific agenda item. Wait to be called upon by staff, and then you may provide verbal comments for up to 3 minutes.

Any member of the public requiring a reasonable accommodation to participate in this meeting should contact SGVCOG Management Analyst, Alexander Fung, at least 48 hours prior to the meeting at (626) 457-1800 or email afung@sgvcog.org.
PRELIMINARY BUSINESS
1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Public Comment (If necessary, the Chair may place reasonable time limits on all public comments)
5. Changes to the Agenda Order: Identify emergency items arising after agenda posting and requiring action prior to next regular meeting.

CONSENT CALENDAR (It is anticipated that the Committee may take action on the following matters)
6. Review Public Works TAC Meeting Minutes: 07/20/2020 (Page 1)
   Recommended Action: Review and approve.
7. Election of FY 2020-2021 Committee Chair and Vice Chair
   Recommended Action: Elect Rene Guerrero from the City of Pomona as the FY 2020-2021 Public Works TAC Chair and David Liu from the City of Diamond Bar as the FY 2020-2021 Public Works TAC Vice Chair.

PRESENTATIONS (It is anticipated that the Committee may take action on the following matters)
8. California Department of Transportation (Caltrans) District 7 City Ambassador Program Introductions – John Bulinski, District 7 Director, Caltrans (Page 6)
   Recommended Action: For information only.
9. Safe Clean Water Program Overview and Progress – Kirk Allen, Civil Engineer, Los Angeles County Department of Public Works (Page 7)
   Recommended Action: For information only.

UPDATE ITEM (It is anticipated that the Committee may take action on the following matters)
10. 2020 San Gabriel Valley Energy Champion Awards Updates – Ana Bordallo, Project Assistant, SGVCOG (Page 9)
    Recommended Action: For information only.

CHAIR’S REPORT (It is anticipated that the Committee may take action on the following matters)
11. Municipal Best Practice Sharing on COVID-19 Response – Rene Guerrero, Public Works Director/City Engineer, City of Pomona & David Liu, Public Works Director/City Engineer, City of Diamond Bar
    Recommended Action: For information only.

STAFF ANNOUNCEMENT
12. San Gabriel Valley Energy Wise Partnership – Energy Work Group Meeting
    Recommended Action: For information only.
13. Next Committee Meeting
    Recommended Action: For information only.

ANNOUNCEMENTS

ADJOURN
SGVCOG Public Works TAC Meeting Minutes
Date: July 20, 2020
Time: 12:00 P.M.
Location: Zoom Virtual Meeting

PRELIMINARY BUSINESS

1. Call to Order
   The meeting was called to order by D. Liu at 12:00pm.

2. Pledge of Allegiance
   D. Liu led the Public Works TAC in the Pledge of Allegiance.

3. Roll Call

   **Members Present:**
   - R. Delgadillo; Azusa
   - J. Beshay; Baldwin Park
   - D. Liu, H. Ghafari; Diamond Bar
   - J. Chung, L. Torres, S. Mendez; El Monte
   - A. Sweet; Glendora
   - J. Nelson; Industry
   - G. Ramos, D. Co; Irwindale
   - D. Keesey; La Verne
   - F. Lopez; Monterey Park
   - C. Daste; Rosemead
   - S. Garwick; San Dimas
   - M. Throne; San Marino
   - A. Avery; Temple City
   - M. Rooney; Walnut
   - A. Ross, J. Yang, R. Matsuoka, P. Dechellis; L.A. County DPW

   **Members Absent:**
   - Arcadia
   - Claremont
   - Monrovia
   - Pomona
   - San Gabriel
   - South El Monte
   - South Pasadena
   - West Covina

   **SGVCOG Staff:**
   - M. Creter, Executive Director
   - M. Christoffels, Staff
   - C. Sims, Staff
   - A. Fung, Staff
   - S. Matthews, Staff
   - A. Bordallo, Staff

   **Guest:**
   - B. Janka, Transtech Engineers

4. Public Comment
   There were no public comments at this meeting.

5. Changes to the Agenda Order
There were no changes to the agenda.

CONSENT CALENDAR

6. Review Public Works TAC Meeting Minutes: 06/15/2020

*Recommended Action: Review and approve.*

There was a motion to approve minutes from the June 15, 2020 Public Works TAC meeting. (M/S: San Marino/La Verne)

[Motion Passed]

<table>
<thead>
<tr>
<th>Ayes:</th>
<th>Azusa, Baldwin Park, Diamond Bar, El Monte, Glendora, Industry, Irwindale, La Verne, Rosemead, San Marino, Walnut, Los Angeles County DPW</th>
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</thead>
<tbody>
<tr>
<td>Noes:</td>
<td></td>
</tr>
<tr>
<td>Abstain:</td>
<td></td>
</tr>
<tr>
<td>No Vote Recorded:</td>
<td>Monterey Park, San Dimas, Temple City</td>
</tr>
<tr>
<td>Absent:</td>
<td>Arcadia, Claremont, Monrovia, Pomona, San Gabriel, South El Monte, South Pasadena, West Covina</td>
</tr>
</tbody>
</table>

UPDATE ITEM

7. 2020 San Gabriel Valley Energy Champion Awards Progress

SGVCOG staff provided a presentation on this item. The SGVCOG proudly introduces the 2020 San Gabriel Valley Energy Champion Awards to recognize San Gabriel Valley cities’ efforts for increasing energy efficiency in municipal facilities. San Gabriel Valley cities that meet certain thresholds in municipal and community energy efficiency and community outreach will receive awards and recognition from the SGVCOG. SGVCOG staff announced that the Cities of South El Monte and South Pasadena recently reached the Silver Tier and the Cities of Alhambra, Arcadia, Diamond Bar, El Monte, Irwindale, Monrovia, Pomona, San Dimas, San Gabriel, and Walnut are close to achieving the Bronze Tier.

Questions/Discussions:

- A committee member inquired about possible deadlines for cities to complete the requirements needed for recognition. SGVCOG staff responded that cities must complete the specified requirements by the end of this year in order to receive an Energy Champion Award.
- A committee member inquired whether the Energy Champion Awards will be continued after 2020. SGVCOG staff responded that the Energy Champion Awards were created this year to recognize cities’ energy efficiency efforts and that the SGVCOG intends to maintain similar recognition structures in the future.

PRESENTATION
8. GoSGV Bikeshare Program Launch

SGVCOG staff provided a presentation on this item. The SGVCOG was awarded a Greenhouse Gas Reduction Fund Grant in the amount of $4.554 million by the California Transportation Commission (CTC) in August 2017 to form a bikeshare program in the San Gabriel Valley. The bikeshare program, known as GoSGV, aims to decrease drive alone trips and increase the share of bicycling trips within the San Gabriel Valley, promote and encourage bicycling as a safe and sustainable mode of transportation for short local trips, and expand low-cost transportation options. GoSGV will expand to 840 bikes stationed at bikeshare hubs in 15 jurisdictions in the San Gabriel Valley that had previously provided letters of intent to participate in the regional program. In July 2020, South El Monte launched with an initial outlay of 30 bikes in South El Monte with 5 bikeshare hubs.

Questions/Discussions:

- A committee member inquired about current opportunities for cities that did not previously expressed an interest in the program to be involved. SGVCOG staff responded that additional cities can be involved and that there are funds available to expand the bikeshare program’s capacity and serve additional jurisdictions.
- A committee member inquired about the bikeshare program’s administrative cost and oversight. SGVCOG staff responded that city staff’s administrative staff time is not included in the program’s budget; however, participating cities’ staff are not expected to dedicate a lot of time given that Gotcha will be responsible for maintaining the bikes and responding to riders’ inquiries.

ACTION ITEM

9. Recommendation to the Governing Board to Approve an Advance/Loan for MSP Funding for the I-605/Valley Boulevard Interchange Improvement Project and Assignment of the Project to the Capital Projects and Construction Committee

SGVCOG Chief Engineer, Mark Christoffels, provided a presentation on this item. The Los Angeles County Metropolitan Transportation Authority (Metro) is currently preparing plans and specifications for high priority projects identified in the I-605 hot spot study to improve the I-605/Valley Boulevard interchange. One project will be ready to begin construction in 2022; however, construction funding included in the San Gabriel Valley Measure M MSP Highway Efficiency Program is not available until 2048. To allow this project to begin construction in a timely manner, SGVCOG and Metro staff are recommending a loan agreement with Metro of Measure M funding in 2022 to be paid back over the following seven years with future San Gabriel Valley Subregional Measure M MSP fund allocations.

Questions/Discussions:

- A committee member inquired whether a similar process can be used to finance other major projects in the years that include lowered call-for-project funds. Mr. Christoffels responded that the Measure M ballot language allows subregions, including the San Gabriel Valley, to conduct interfund borrowing procedures as long as the funds are available.
• Another committee member inquired whether tax-exempt bonds will be issued to conduct interfund borrowing procedures. Mr. Christoffels responded that Metro and the SGVCOG will not be issuing bonds to generate funds.

• A committee member inquired about call-for-project schedules and possible impacts to local project funds. Mr. Christoffels responded that local return funds will not be affected. Call-for-projects are conducted every five years and the next five-year window will be available in the next few years. All of the funds available in the first five-year window are completely subscribed for first/last mile, active transportation, and complete street projects.

• A committee member inquired about the projects that were not awarded funding in the first round of call-for-projects. Mr. Christoffels responded every agency that submitted an application in the first round was awarded funding.

• A committee member inquired about other councils of governments (COG) that are using similar methods to accelerate projects. Mr. Christoffels responded that the South Bay Cities COG is also using interfund borrow procedures for its projects.

• Another committee member inquired whether future revenues will be borrowed to finance the I-605/Valley Boulevard Interchange Project. Mr. Christoffels responded that portions of future revenues from active transportation, bus system, first/last mile, and complete streets projects will be borrowed to finance the project and replenished around 2040.

There was a motion to recommend the Governing Board to approve an advance/loan for MSP funding for the I-605/Valley Boulevard Interchange Improvement Project and assign the project to the Capital Projects and Construction Committee. (M/S: Industry/Walnut)

[Motion Passed]

<table>
<thead>
<tr>
<th>Ayes:</th>
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<tr>
<td>Absent:</td>
<td>Arcadia, Claremont, Monrovia, Pomona, San Gabriel, South El Monte, South Pasadena, West Covina</td>
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</tbody>
</table>

CHAIR’S REPORT

10. Solicitation of Presentation Topics
    Public Works TAC Vice Chair, David Liu, encouraged committee members to provide ideas for presentation topics to SGVCOG staff.

STAFF ANNOUNCEMENTS

11. Next Committee Meeting
The committee is scheduled to reconvene on Monday, September 21, 2020 at 12:00pm.

ANNOUNCEMENTS
There were no additional announcements.

ADJOURN
The meeting was adjourned at 1:09pm.
DATE: September 21, 2020

TO: Public Works Technical Advisory Committee

FROM: Marisa Creter, Executive Director

RE: CALIFORNIA DEPARTMENT OF TRANSPORTATION (CALTRANS) DISTRICT 7 CITY AMBASSADOR PROGRAM INTRODUCTIONS

RECOMMENDED ACTION

For information only.

BACKGROUND

The California Department of Transportation (Caltrans) has recently launched a City Ambassador Program to allow for additional comprehensive discussions regarding transportation-related projects in the region. This program will provide opportunities for cities to further engage and communicate and coordinate transportation and infrastructure projects with Caltrans representatives.

Caltrans District 7 Director, John Bulinski, and Chief Deputy District Director, Gloria Roberts, will be providing a brief presentation on the Caltrans City Ambassador Program at this meeting. Questions regarding Caltrans projects can be directed to D7inquiries@dot.ca.gov or (213) 897-3656.

Prepared by: ____________________________

Alexander P. Fung
Management Analyst

Approved by: ____________________________

Marisa Creter
Executive Director
DATE: September 21, 2020

TO: Public Works Technical Advisory Committee

FROM: Marisa Creter, Executive Director

RE: SAFE CLEAN WATER PROGRAM OVERVIEW AND PROGRESS

RECOMMENDED ACTION

For information only.

BACKGROUND

Los Angeles County residents voted to approve Measure W, known as Safe Clean Water Program, in the recent November 2018 election. Revenue from the measure will fund projects, programs, and infrastructure to capture, treat, and recycle rainwater. This program generates approximately $300 million a year through a special parcel tax of 2.5 cents per square foot for impermeable surface area. Of the $281 million annual revenue, approximately $140 million is allocated towards regional program implementation, another $112 million is allocated for municipal program implementation, and the remaining $28 million is allocated for flood control district programs.

Call-for-projects for FY 2020-2021 funding closed on December 15, 2019 and committees met about twice a month from December 2019 to July 2020 to deliberate, receive public comments, and develop recommended stormwater investment plans (SIPs). A summary of the recommended SIPs, which are currently pending approval by the Los Angeles County Board of Supervisors, can be found below:

<table>
<thead>
<tr>
<th>Program</th>
<th>Total Safe Clean Water Funding Allocated FY 20-25</th>
<th>Projects Submitted</th>
<th>Projects Recommended</th>
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</thead>
<tbody>
<tr>
<td>Infrastructure Program</td>
<td>$358.5 Million</td>
<td>58</td>
<td>41</td>
</tr>
<tr>
<td>Technical Resources Program</td>
<td>$16.4 Million</td>
<td>21</td>
<td>16</td>
</tr>
<tr>
<td>Scientific Studies Program</td>
<td>$4.3 Million</td>
<td>7</td>
<td>4</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$379.2 Million</td>
<td>86</td>
<td>61</td>
</tr>
</tbody>
</table>

The 41 recommended infrastructure program projects are located in the following watershed areas:

- Central Santa Monica Bay: 7
- Lower Los Angeles River: 2
- Lower San Gabriel River: 7
- Rio Hondo: 2
- Santa Clara River: 2
The Safe Clean Water Program call-for-projects for FY 2021-2022 funding is now open for applications in the categories of infrastructure program, technical resources program, and scientific studies program. Deadline for consideration for projects in FY 2021-2022 is set for October 15, 2020. Additional information regarding the program’s call-for-projects can be found on https://safecleanwaterla.org/call-for-projects/.

Los Angeles County Department of Public Works Civil Engineer, Kirk Allen, will provide a brief presentation on the Safe Clean Water Program at this meeting.

Prepared by: 

Alexander P. Fung
Management Analyst

Approved by: Marisa Creter
Executive Director
**DATE:** September 21, 2020

**TO:** Public Works Technical Advisory Committee

**FROM:** Marisa Creter, Executive Director

**RE:** 2020 SAN GABRIEL VALLEY ENERGY CHAMPION AWARDS PROGRESS

**RECOMMENDED ACTION**

For information only.

**BACKGROUND**

The SGVCOG proudly introduced the 2020 San Gabriel Valley Energy Champion Awards in May 2020 to recognize San Gabriel Valley cities’ efforts for increasing energy efficiency in municipal facilities. San Gabriel Valley cities that meet certain thresholds in municipal and community energy efficiency and community outreach will receive awards and recognition from the SGVCOG.

Requirements for cities to receive an award include implementing a combination of activities such as attending energy efficiency trainings and meetings, benchmarking all municipal facilities, conducting energy efficiency outreach activities, or reducing energy usage. Cities will be recognized for their achievements in December 2020.

Requirements of the San Gabriel Valley Energy Champion Awards are as follows:

- **Bronze Tier**
  - Attended 1 Energy Work Group meeting or energy efficiency training in 2020.
  - Benchmarked all municipal facilities and meet with SGVCOG staff to review potential energy efficiency projects.
  - Displayed San Gabriel Valley Energy Wise Partnership marketing materials and SoCalGas rebate/financial incentive materials on the City’s website **OR** conducted 1 energy efficiency outreach event with the SGVCOG in 2019 or 2020.

- **Silver Tier**
  - Attended 2 Energy Work Group meetings or energy efficiency trainings in 2020.
  - Benchmarked all municipal facilities and meet with SGVCOG staff to review potential energy efficiency projects.
  - Displayed San Gabriel Valley Energy Wise Partnership marketing materials and SoCalGas rebate/financial incentive materials on the City’s website **OR** conducted 1 energy efficiency outreach event with the SGVCOG in 2019 or 2020.
  - Achieved 5% reduction in therm usage from March 1, 2018 to March 1, 2020 **OR** have at least 1 municipal facility audited from 2018 to 2020.

- **Gold Tier**
  - Attended 3 Energy Work Group meetings or energy efficiency trainings in 2020.
Benchmarked all municipal facilities and meet with SGVCOG staff to review potential energy efficiency projects.

- Displayed San Gabriel Valley Energy Wise Partnership marketing materials and SoCalGas rebate/financial incentive materials on the City’s website OR conducted 1 energy efficiency outreach event with the SGVCOG in 2019 or 2020.
- Achieved 10% reduction in therm usage from March 1, 2018 to March 1, 2020 OR have at least 2 municipal facilities audited from 2018 to 2020.
- Hosted an energy efficiency social media campaign (Ex. Twitterchat, Energy Saving Webinar, Mailers, etc.) OR presented a natural gas energy efficiency project at the Energy Work Group or the SGVCOG Public Works Technical Advisory Committee in 2020.

The SGVCOG is excited to report that the Cities of South El Monte, South Pasadena, and Walnut recently achieved the Silver Tier and that the City of San Gabriel has also achieved the Bronze Tier. Additionally, the Cities of Alhambra, Arcadia, Diamond Bar, El Monte, Irwindale, La Verne, Monrovia, Pomona, and San Dimas are close to achieving the Bronze Tier. The most recent progress report can be found in Attachment A.

Monthly progress reports will be made available on the San Gabriel Valley Energy Wise Partnership website at www.sgvenergywise.org/2020-sgv-energy-champions. Questions and inquiries can be directed to SGVCOG Management Analyst, Alexander Fung, at afung@sgvcog.org. SGVCOG staff will provide a brief presentation at this meeting.

Prepared by: Alexander P. Fung
Management Analyst

Approved by: Marisa Creter
Executive Director

ATTACHMENTS
| PAGE | CITY OF ALHAMBRA | CITY OF ARCADIA | CITY OF AZUSA | CITY OF BALDWIN PARK | CITY OF BRADBURY | CITY OF CLAREMONTE | CITY OF COVINA | CITY OF DIAMOND BAR | CITY OF DUARTE | CITY OF EL MONTE | CITY OF GLENDALE | CITY OF INDUSTRY | CITY OF IRWINDALE | CITY OF LA CANADA FLINTRIDGE | CITY OF LA PUENTE | CITY OF LA VERNE | CITY OF MONROVIA | CITY OF MONTEBELLO | CITY OF MONTEREY PARK | CITY OF POMONA | CITY OF ROSEMEAD | CITY OF SAN DIMAS | CITY OF SAN GABRIEL | CITY OF SAN MARINO | CITY OF SIERRA MADRE | CITY OF SOUTH EL MONTE | CITY OF SOUTH PASADENA | CITY OF TEMPLE CITY | CITY OF WALNUT | CITY OF WEST COVINA |
**BRONZE CATEGORY**

**COMPLETED**
- Attended 1 Energy Work Group meeting OR energy efficiency training in 2020.

**NOT COMPLETED**
- Benchmarked all municipal facilities and meet with Partnership staff to review potential energy efficiency projects.

**COMPLETED**
- Displayed Partnership marketing materials and SoCalGas rebate/financial incentive materials on the City’s website OR conducted 1 energy efficiency outreach event with the Partnership in 2019 or 2020.

**SILVER CATEGORY**

**NOT COMPLETED**
- Attended 2 Energy Work Group meetings OR energy efficiency trainings in 2020.

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**COMPLETED**
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**GOLD CATEGORY**

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### BRONZE CATEGORY

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