



San Gabriel Valley Council of Governments

AGENDA AND NOTICE OF THE REGULAR MEETING OF THE PLANNING DIRECTORS TECHNICAL ADVISORY COMMITTEE

Thursday, January 23, 2020 – 12:00 PM
Monrovia Community Center: Monroe Conference Room
119 W. Palm Avenue, Monrovia, CA 91016

Chair
Craig Hensley
City of Duarte

Vice-Chair
Brad Johnson
City of Claremont

Members
Alhambra
Arcadia
Azusa
Baldwin Park
Claremont
Covina
Diamond Bar
Duarte
El Monte
Glendora
Irwindale
La Verne
Monrovia
Montebello
Monterey Park
Rosemead
San Dimas
San Gabriel
Sierra Madre
South El Monte
South Pasadena
Temple City
West Covina
L.A. County DRP

Thank you for participating in today's meeting. The Planners' Technical Advisory Committee encourages public participation and invites you to share your views on agenda items.

MEETINGS: *Regular Meetings of the Planners' Technical Advisory Committee are held on the fourth Thursday of each month at 12:00 PM at the Monrovia Community Center (119 West Palm Avenue, Monrovia, CA 91016).* The Planners' Technical Advisory Committee agenda packet is available at the San Gabriel Valley Council of Government's (SGVCOG) Office, 1000 South Fremont Avenue, Suite 10210, Alhambra, CA, and on the website, www.sgvkog.org. Copies are available via email upon request (sgv@sgvcog.org). Documents distributed to a majority of the Committee after the posting will be available for review in the SGVCOG office and on the SGVCOG website. Your attendance at this public meeting may result in the recording of your voice.

CITIZEN PARTICIPATION: Your participation is welcomed and invited at all Planners' Technical Advisory Committee meetings. Time is reserved at each regular meeting for those who wish to address the Board. SGVCOG requests that persons addressing the Committee refrain from making personal, slanderous, profane, or disruptive remarks.

TO ADDRESS THE PLANNERS' TECHNICAL ADVISORY COMMITTEE: At a regular meeting, the public may comment on any matter within the jurisdiction of the Committee during the public comment period and may also comment on any agenda item at the time it is discussed. At a special meeting, the public may only comment on items that are on the agenda. Members of the public wishing to speak are asked to complete a comment card or simply rise to be recognized when the Chair asks for public comments to speak. We ask that members of the public state their name for the record and keep their remarks brief. If several persons wish to address the Committee on a single item, the Chair may impose a time limit on individual remarks at the beginning of discussion. **The Planners' Technical Advisory Committee may not discuss or vote on items not on the agenda.**

AGENDA ITEMS: The Agenda contains the regular order of business of the Planners' Technical Advisory Committee. Items on the Agenda have generally been reviewed and investigated by the staff in advance of the meeting so that the Committee can be fully informed about a matter before making its decision.

CONSENT CALENDAR: Items listed on the Consent Calendar are considered to be routine and will be acted upon by one motion. There will be no separate discussion on these items unless a Committee member or citizen so requests. In this event, the item will be removed from the Consent Calendar and considered after the Consent Calendar. If you would like an item on the Consent Calendar discussed, simply tell Staff or a member of the Planners' Technical Advisory Committee.



In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the SGVCOG office at (626) 457-1800. Notification 48 hours prior to the meeting will enable the SGVCOG to make reasonable arrangement to ensure accessibility to this meeting.



PRELIMINARY BUSINESS

3 MINUTES

1. Call to Order
2. Roll Call
3. Public Comment (*If necessary, the Chair may place reasonable time limits on all comments*)
4. Changes to Agenda Order: Identify emergency items arising after agenda posting and requiring action prior to next regular meeting (*It is anticipated that the Committee may take action on the following matters*)

CONSENT CALENDAR

2 MINUTES

(It is anticipated that the Committee may take action on the following matters)

5. Planners TAC Meeting Minutes – 12/05/2019 (**Page 1**)
Recommended Action: Approve.

UPDATE ITEMS

15 MINUTES

6. SCAG Regional Early Action Planning (REAP) Program – Caitlin Sims, Principal Management Analyst, SGVCOG (**Page 5**)
Recommended Action: For information only.
7. San Gabriel Valley Regional Housing Trust – Caitlin Sims, Principal Management Analyst, SGVCOG
Recommended Action: For information only.
8. SB 743 Implementation & Regional VMT Analysis Model – Alexander Fung, Management Analyst, SGVCOG (**Page 7**)
Recommended Action: For information only.

PRESENTATIONS

20 MINUTES

9. Countywide Traffic Reduction Study – Tham Nguyen, Senior Director of Office of Extraordinary Innovation, Los Angeles County Metropolitan Transportation Authority (**Page 9**)
Recommended Action: For information only.

CHAIR'S REPORT

10 MINUTES

10. Discussion of Status of ADU Ordinances
Recommended Action: For information only.
11. Potential Tour: Hope for Home
Recommended Action: For information only.
12. Solicitation of Presentation Topics
Recommended Action: For information only.

STAFF ANNOUNCEMENTS

5 MINUTES

13. SGVCOG Regional Housing Trust and Affordable Housing Forum
Recommended Action: For information only.
14. Next Committee Meeting
Recommended Action: For information only.

ANNOUNCEMENTS

ADJOURN



SGVCOG Planners TAC Meeting Minutes

Date: December 5, 2019

Time: 12:00 P.M.

Location: Monrovia Community Center
119 West Palm Avenue, Monrovia, CA 91016

PRELIMINARY BUSINESS

1. Call to Order.
C. Hensley called the meeting to order at 12:01pm.
2. Roll Call

Members Present

P. Lam, V. Reynoso, M. Cuevas; Alhambra
L. Flores; Arcadia
E. Sandoval; Azusa
R. Garcia, E. Ramirez; Baldwin Park
B. Johnson; Claremont
G. Lee; Diamond Bar
C. Hensley; Duarte
C. Averell, T. Bu; El Monte
J. Kugel; Glendora
C. Jimenez, S. Bermejo; Monrovia
S. Tewasart; Monterey Park
A. Lao; Rosemead
A. Garcia, F. Wong, H. Noh; San Dimas
A. Chaparyan; T. Steinkruger; San Gabriel
C. Lin; Sierra Madre
R. Salas; South El Monte
S. Reimers; Temple City
J. Anderson; West Covina
N. Ornelas, Jr., J. Drevno; L.A. County DRP

Members Absent

Covina
Irwindale
La Verne
Montebello
South Pasadena

SGVCOG Staff

M. Creter, Executive Director
C. Sims, Staff
M. Christoffels, Staff
A. Fung, Staff
N. Romo, Staff

Guests

J. Guerra, City of Walnut
C. Vasquez, City of Walnut
A. Ross, Los Angeles County DPW
J. Plefyak, Los Angeles County DPW

3. Public Comment
No public comments were given at this meeting.
4. Changes to the Agenda Order
C. Hensley moved item 8, Housing Legislative Updates, to be presented before item 6.

CONSENT CALENDAR

5. Planners TAC Meeting Minutes – 10/24/2019

There was a motion made to approve the 09/26/2019 Planners' TAC Meeting Minutes (M/S: S. Reimers/B. Johnson).

[Motion Passed]

Ayes	Alhambra, Arcadia, Azusa, Baldwin Park, Claremont, Diamond Bar, Duarte, El Monte, Glendora, Monrovia, Monterey Park, Rosemead, San Dimas, San Gabriel, Sierra Madre, South El Monte, Temple City, West Covina, Los Angeles County DRP
Noes	
Abstain	
Absent	Covina, Irwindale, La Verne, Montebello, South Pasadena

UPDATE ITEMS

6. Regional Housing Needs Assessment (RHNA) Allocation Methodology Updates
SGVCOG Principal Management Analyst, Caitlin Sims, provided an update regarding Southern California Association of Governments' (SCAG) proposed RHNA allocation methodology. SCAG Regional Council recently approved and submitted the draft RHNA allocation methodology to the California Department of Housing and Community Development (HCD). HCD must provide feedback on the submitted methodology within 60 days and the SCAG Regional Council can then submit an appeal if needed. It is expected that the finalized methodology will be officially adopted in October 2020.
7. San Gabriel Valley Regional Housing Trust
SGVCOG Principal Management Analyst, Caitlin Sims, provided an update regarding the San Gabriel Valley Regional Housing Trust. A draft joint powers agreement for the Trust has been developed and the document was distributed to the Trust's stakeholders for review and feedback. It is expected that cities can begin joining the San Gabriel Valley Regional Housing Trust in early 2020.

PRESENTATIONS

8. Housing Legislative Updates
HCD representatives, Melinda Coy and Greg Nickless, provided a detailed presentation on the housing bills that were recently signed by Governor Newsom. Ms. Coy and Mr. Nickless covered key bills such as AB 68 (Ting), AB 881 (Bloom), SB 13 (Wieckowski), and SB 330 (Skinner) and recommended cities to update their accessory dwelling unit (ADU) ordinances in accordance to the new state guidelines. HCD will be releasing an ADU technical assistance memorandum in the next few weeks to assist cities with the ADU ordinance revision process.

Discussions:

- A member inquired about contents that should be included in the updated ADU ordinance. Mr. Nickless responded that the ADU technical assistance memorandum will include specific recommendations and language that should be included in the updated ADU ordinance. The memorandum is expected to be posted on the HCD website in the next few weeks. In the meantime, Mr. Nickless recommended cities to review section 1.5 of the AB 881 (Bloom) as a reference.

DISCUSSION ITEMS

9. SB 743 Implementation & San Gabriel Valley Regional Transportation Analysis Model
SGVCOG Chief Engineer, Mark Christoffels, provided a presentation on SB 743 (Sterinberg, 2013). Cities must adopt new vehicle miles of travel (VMT) measurements by July 1, 2020. Additionally, Mr. Christoffels mentioned the effectiveness of cities combining efforts to establish regional VMT analysis models and cited examples from the Western Riverside Council of Governments and cities in northern Orange County. The estimated cost of developing a VMT analysis model for the San Gabriel Valley region is approximately \$150,000 to \$200,000, which would be evenly divided between participating cities.

Discussions:

- A member commented that developing a regional VMT analysis model would be an excellent idea for the region and recommended that the RFP process should allow for individual city analysis.
- Another member commented that there is only a limited amount of consulting firms available to provide this service for the region.
- Most committee members expressed interest in participating in the development of a regional VMT analysis model.

CHAIR'S REPORT

10. Solicitation of Presentation Topics
No report was given for this item.

STAFF ANNOUNCEMENTS

11. Next Committee Meeting
The upcoming committee meeting is scheduled for Thursday, January 23, 2020 at 12:00pm at the Monrovia Community Center.

ADJOURN

The meeting adjourned at 12:59pm.

DATE: January 23, 2020

TO: Planning Directors TAC

FROM: Marisa Creter, Executive Director

RE: **SCAG REGIONAL EARLY ACTION PLANNING (REAP) PROGRAM**

RECOMMENDED ACTION

For information only.

BACKGROUND

AB 101 – the FY 2020 budget trailer bill related to housing and homelessness – makes \$250 million available to regions, cities, and counties for planning activities to accelerate housing production and facilitate implementation of the Regional Housing Needs Allocation (RHNA). Half of this funding will be allocated to the State’s metropolitan planning organizations (MPOs) to support activities that will increase housing planning and facilitate local housing production. In southern California, the Southern California Association of Governments (SCAG) will receive approximately \$50 million.

SCAG staff is currently developing its Regional Early Action Planning (REAP) program. They recently distributed a survey to jurisdictions soliciting feedback on their local housing priorities in order to better align SCAG’s funding framework and available resources with community needs and local planning capacity. SCAG staff also extended an invitation to its subregional partners to provide additional feedback on recommendations on how to structure the program to meet local needs in each subregion. SGVCOG staff has scheduled a call with SCAG staff to provide input.

SGVCOG staff intends to recommend that, to the extent possible, funding should be allocated directly to jurisdictions, rather than administering a competitive grant program, similar to its existing sustainability planning grant program. In addition, SGVCOG staff intends to request that funding be allocated to support the development of planning documents and other activities that will support the launch of the San Gabriel Valley Regional Housing Trust (SGVRHT). These include the development of a housing project pipeline to more clearly define the region’s specific need for funding.

At the Planners TAC meeting, SGVCOG staff is requesting input from the Planners TAC on additional sub-regional needs and recommendations that should be communicated to SCAG staff.

The remaining \$125 million will be allocated to local jurisdictions based on population:

REPORT

Population	Maximum Funding Award
Less than 20,000	\$65,000
20,000 – 59,999	\$150,000
60,000 – 99,999	\$300,000
100,000 – 299,999	\$500,000
300,000 – 749,999	\$750,000
750,000 +	\$1,500,000

Jurisdictions must submit a request for their allocation of funds by July 1, 2020. Funding must be expended by December 31, 2023.

Prepared by: _____



Caitlin Sims
Principal Management Analyst

Approved by: _____



Marisa Creter
Executive Director

REPORT

DATE: January 23, 2020

TO: Planning Directors' Technical Advisory Committee

FROM: Marisa Creter, Executive Director

RE: **SB 743 IMPLEMENTATION AND REGIONAL VMT ANALYSIS MODEL UPDATES**

RECOMMENDED ACTION

For information only.

BACKGROUND

Throughout the past few months, the SGVCOG City Managers' Steering Committee, Transportation Committee, Public Works Technical Advisory Committee, and Planning Directors' Technical Advisory Committee discussed the possibility of establishing a regional transportation vehicle miles of travel (VMT) analysis model in order to comply with upcoming SB 743 (Steinberg, 2013) mandates for cities to adopt VMT thresholds by July 1, 2020. All four committees expressed support for this regional endeavor and recommended SGVCOG staff to solicit interest from member agencies. Cities were given the opportunity to submit letters of interest to SGVCOG until December 31, 2019.

Based on the submissions, the following 26 cities expressed interest to participate:

Alhambra	Industry	San Marino
Arcadia	Irwindale	San Gabriel
Azusa	La Canada Flintridge	Sierra Madre
Baldwin Park	La Puente	South El Monte
Claremont	La Verne	South Pasadena
Covina	Monterey Park	Temple City
Diamond Bar	Monrovia	Walnut
Duarte	Montebello	West Covina
El Monte	Pomona	

SGVCOG will be issuing the request for proposal (RFP) this month and awarding the contract in mid-March. Once the project cost for the San Gabriel Valley Regional VMT Analysis is finalized, SGVCOG staff will reach out to the interested cities to execute memorandums of agreement.

Prepared by: 
Alexander P. Fung
Management Analyst

REPORT

Approved by: Marisa Creter
Marisa Creter
Executive Director

REPORT

DATE: January 23, 2020

TO: Planning Directors' Technical Advisory Committee

FROM: Marisa Creter, Executive Director

RE: **COUNTYWIDE TRAFFIC REDUCTION STUDY**

RECOMMENDED ACTION

For information only.


BACKGROUND


As part of its mission to provide a world-class transportation system within Los Angeles County, the Los Angeles County Metropolitan Transportation Authority (Metro) strives to double the usage of transportation modes other than commuters driving alone by 2028. The agency conducted a traffic reduction study to explore ways to dramatically improve equity, mobility, and environmental outcomes to achieve Metro's strategic goals and investigate feasibility and framework for testing and implementing pricing strategies to reduce traffic.

Various types of congesting pricing models were explored, including:

- **Cordon Pricing:** Creating a boundary around a central district and charging vehicles to cross that boundary
- **VMT Pricing:** Charging drivers based on vehicle miles travelled (VMT)
- **Corridor Pricing:** Pricing all lanes on all roads within a specific corridor with high traffic congestion but a viable public transit alternative

Metro Office of Extraordinary Innovation Senior Director, Tham Nguyen, will provide a detailed presentation on the traffic reduction study's highlights and project milestones at this meeting.

Prepared by: 
Alexander P. Fung
Management Analyst

Approved by: 
Marisa Creter
Executive Director